

Council



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 22 September 2015
Time:	7.00 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds
Membership:	All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 14 September 2015
The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Matthew Vernon, Sub-Dean of St Edmundsbury Cathedral. <i>(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)</i>	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Committee administrator:	Fiona Osman Service Manager (Democratic Services and Elections) Tel: 01284 757105 Email: fiona.osman@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757105 Email: democratic.services@westsuffolk.gov.uk Web: www.stedmundsbury.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public questions:	Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

Part 1 - Public

Page No

1. Minutes

1 - 12

To confirm the minutes of the meeting held on 7 July 2015 (copy attached).

2. Mayor's announcements

3. Apologies for Absence

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

4. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

5. Leader's Statement

13 - 14

Paper No: **COU/SE/15/027**

(Council Procedure Rules 8.1 – 8.3) Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

6. Public Participation

(Council Procedure Rules Section 6) Members of the public who live or work in the Borough are invited to put one question or statement of not more than five minutes duration.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each person may ask **one** question only. A total of **five minutes will be allowed for the question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes***

is not exceeded.

Written questions may be submitted by members of the public to the Service Manager (Democratic Services and Elections) **no later than 10.00 am on Monday 21 September 2015**. The written notification should **detail the full question** to be asked at the meeting of the Council.)

7. Service by Former Members of the Council

(a) Long Service Awards

On 16 July 1991 (Council Minute 28 refers) (*and in addition to the statutory provision for the creation of Honorary Freemen and Honorary Aldermen*) the Council created a third award option, namely formal acknowledgement of 12 years or more cumulative service by former Members of the Council. Accordingly, the following motions in respect of those who are eligible for the award will be moved individually by Councillor Griffiths, and upon the individual approval of each resolution by the Council, the Mayor will present a framed copy of such resolution to the former Member concerned:

"That, in recognition of twelve years of dedicated public service by

PAUL STEPHEN FARMER MBE

as an elected Member of the Council for Abbeygate Ward, Bury St Edmunds and in acknowledgement of his contribution to the work of the Borough Council, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twelve years of dedicated cumulative public service by

PHILLIP MORTON FRENCH

as an elected Member of the Council for the Cangle, Haverhill North and Haverhill South Wards, and in acknowledgement of his contribution to the work of the Borough Council, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twelve years of dedicated public service by

CHRISTOPHER JAMES EVAN SPICER

as an elected Member of the Council for the Pakenham Ward, and in acknowledgement of his contribution to the work of the Borough Council, including his term of office as Mayor for 2011/2012, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twelve years of dedicated public service by

ADAM WHITTAKER

as an elected Member of the Council for Haverhill West Ward, and in acknowledgement of his contribution to the work of the Borough Council, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of thirteen years of dedicated public service by

STEFAN ROBERT MORGAN OLIVER

as an elected Member of the Council for the Westgate Ward, Bury St Edmunds and in acknowledgement of his contribution to the work of the Borough Council, including his term of office as Mayor for 2005/2006, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of sixteen years of dedicated public service by

HELEN MARY LEVACK

as an elected Member of the Council for the Risby Ward, and in acknowledgement of her contribution to the work of the Borough Council, and her service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twenty years of dedicated public service by

TREVOR BECKWITH

as an elected Member of the Council for the Eastgate and Moreton Hall, Bury St Edmunds Wards, and in acknowledgement of his contribution to the work of the Borough Council, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twenty years of dedicated public service by

DEREK REDHEAD

as an elected Member of the Council for Wickhambrook Ward, and in acknowledgement of his contribution to the work of the Borough Council, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

"That, in recognition of twenty-six years of dedicated public service by

ROBERT LAWRENCE CLIFTON-BROWN

as an elected Member of the Council for Withersfield Ward, and in acknowledgement of his contribution to the work of the Borough Council, including his term of office as Mayor for 2002/2003, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Council hereby record its thanks and deep appreciation."

(b) Vote of Thanks to other Immediate Past Members

Councillor Griffiths will move the following motion:

"That the Council records a vote of thanks in respect of the former Councillors who had not been re-elected or had not stood for re-election, namely, former Councillors Maureen Byrne, Anne Gower, the late Paul McManus, David Ray, Marion Rushbrook, Paul Simner and Dorothy Whittaker."

(c) Recognition of former Cabinet Members

It is proposed by the Cabinet that former Cabinet Members that are not eligible for Long Service Awards should also receive separate formal acknowledgement by the Council for their

contribution to the work of the Borough Council's executive through their roles as Portfolio Holders. In relation to such councillors not re-elected in May 2015, the Cabinet will pass such a resolution of thanks at its own meeting, but Council is asked to consider whether, in future, it would be appropriate for it to make such an acknowledgement directly alongside other votes of thanks.

Councillor Griffiths will move the following motion:

"That, in future, the Council in acknowledgement of their contributions to the work of the Borough Council through their roles as Portfolio Holders, and for their service to the community and fulfilment of the duties and responsibilities of a Councillor, shall record its thanks and deep appreciation to former Cabinet Members not eligible for Long Service Awards."

8. Referrals report of recommendations from Cabinet

15 - 24

Report No: **COU/SE/15/028**

(A) Referrals from Cabinet: 1 September 2015

1. West Suffolk Strategic Plan and Medium Term Financial Strategy 2016-2020

Cabinet Members:

Cllrs John Griffiths and Ian Houlder

2. West Suffolk Investment Framework

Cabinet Member: Cllr Ian Houlder

(B) Referrals from Cabinet: 8 September 2015

1. West Suffolk Operational Hub

Cabinet Member: Cllr Peter Stevens

2. The Future of the Organic Waste Service in West Suffolk

Cabinet Member: Cllr Peter Stevens

3. Annual Treasury Management Report 2014/2015

Cabinet Member: Cllr Ian Houlder

4. Haverhill Town Centre: Masterplan

Cabinet Member: Cllr Alaric Pugh

5. North East Haverhill: Masterplan

Cabinet Member: Cllr Alaric Pugh

6. South East Bury St Edmunds Strategic Development Site: Masterplan

Cabinet Member: Cllr Alaric Pugh

9. Devolution in Suffolk 25 - 44

Report No: **COU/SE/15/029**

10. Right to Challenge Parking Policies 45 - 68

Report No: **COU/SE/15/030**

11. Questions to Committee Chairmen

Members are invited to ask questions of committee Chairmen on business transacted by their committees since the last ordinary meeting of Council on 7 July 2015.

Committee	Chairman	Dates of meetings
Overview and Scrutiny Committee	Cllr Diane Hind	22 July 2015
Performance and Audit Scrutiny Committee	Cllr Sarah Broughton	30 July 2015
Development Control Committee	Cllr Jim Thorndyke	6 August 2015 3 September 2015
West Suffolk Joint Standards Committee	Cllr Jim Thorndyke	19 August 2015

12. Urgent Questions on Notice

The Council will consider any urgent questions on notice that were notified to the Service Manager (Democratic Services and Elections) by 11am on the day of the meeting.

13. Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraph 18.3) requires the Leader of the Council to submit quarterly reports to the Council on the Executive decisions taken (if any) in the circumstances set out in Rule 17, Special urgency in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the constitution.

14. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

15. Exempt Minutes: 7 July 2015

69 - 72

To confirm the exempt minutes of the meeting held on 7 July 2015 (copy attached.)